

**FALLS CREEK RANCH ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING**

A meeting of the Falls Creek Ranch Association, Inc. Board of Directors occurred on September 12, 2019 at the home of Paulette Church.

1. CALL TO ORDER/ROLE CALL

President Paulette Church called the meeting to order at 5:37 p.m.

Board Members Present: Paulette Church, Les Lynch, Susan Morton, Terry Greiner, Joan Heil

Community Members Present: Mary Ann Bryant, Barry Bryant, Clyde Church, Eb Redford, K Redford, Barb Belanger, Jim Wallace

2. APPROVAL OF AGENDA/CONFLICTS OF INTEREST

The agenda for the September 12, 2019 meeting was approved with the following changes:

1. Add BOD Monthly Reminders (will become a standing agenda item)
2. Add Addendum to Lake Committee report regarding the dam to New Business for discussion and approval
3. Add Executive Session due to:
 - Bylaws Section 2.1.4 (a)(i) Matters pertaining to employees of the association or involving the employment, promotion, discipline, or dismissal of an officer, agent, or employee of the association
 - Bylaws Section 2.1.4 (a)(v) Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy
 - Summary: Discuss new policy regarding the use of Ranch facilities for storing resident's personal property or equipment and discussion of the circumvention of Protective Covenant #24 (No snowmobiles or motorcycles shall be operated anywhere upon the Property)

Susan Morton also mentioned that future agendas will have a standing Records Management Needs item where Mary Ann Bryant can request specific missing records either in person or via email prior to the meeting

Action Item: Susan Morton to modify the next meeting agenda and all future agendas to include a Records Management Needs item

The Board Members present were surveyed for conflicts of interest and none were found.

3. COMMENTS BY COMMUNITY MEMBERS

No comments by Community Members

4. APPROVAL OF PREVIOUS MINUTES

The minutes for the August 8, 2019 Board Meeting were unanimously approved.

5. PRESENTATION AND ACCEPTANCE OF FINANCIAL REPORT

Les Lynch, Treasurer, submitted the following report:

Bank Balances as of 08/30/2019:

Operating Fund Balance \$170,583 (-\$829 from July)
Reserve Fund Balance \$32,768 (+\$5,939 from July)
Capital reserve Fund Balance \$250,142 (+\$127,868 from July)

Accounts Receivable:

HOA Dues - 25 lots are in arrears by total of \$27,400
Water Bills - 21 lots in arrears by total of \$9,359

There was a comment that the arrears # for HOA dues seems higher than usual and that a reminder notice should be sent.

Action Item: Les Lynch to send out reminder notice to lots in arrears for HOA dues in September

There was some discussion about how to pay for the un-budgeted Post Wildfire Restoration Committee needed expenditures and the decision was made to book this as an unbudgeted expenditure out of the cash on hand rather than siphon budgeted funds from other line items.

Action Item: Les Lynch to book unbudgeted Post Wildfire Restoration Committee expenses this year out of the cash on hand as an unbudgeted expense

The Board accepted the Treasurer's report for this month.

6. COMMITTEE REPORTS

FireWise

Paulette Church provided the following report via email:

- Waggoner Timber Services, LLC and CW Timber and Iron, LLC: This crew continues work on the Ranch. They have removed about 30 loads of logs to date and plan to continue work on the ranch with cleanup and harvesting requested individual logs on lots. One mill cancelled orders for pine, but Waggoner Timber have found a mill to take cottonwood and will work on removing and/or trimming up those that are dead, dying, and/or hazardous. Volunteers and summer help will continue to clean up after the loggers using rented chippers and our air curtain burner, now in the slash yard.
- Paper Leaf Bags for Pine Needles and Cones Are Back: We currently have about 225 paper bags for pine needles, cones and leaves. These will help with fall cleanup around the Hazardous Ignition Zone of homes and outbuildings – between 6 and 10 feet.
- Fire Adapted Assessments: We had several lots assessed by WAP with four going ahead with the Cost Share Program.
- Funds Allocated by WAP: FCR was originally allocated \$6,000 for mitigation and cleanup after the logging crews. Funds covered the cost of chipper rentals and summer part-time employees. We were given an additional award of \$967.83 and have now completed the work ahead of the award deadline. I have submitted the documentation of our work, area completed, with before and after photos. We have also had hundreds of volunteer hours donated by a crew of 18 loyal, resident volunteers!
- Upgrades to the RTV: The FireWise and Common Property Committees heavily rely on the RTV and we have purchased a vented windshield and a hard cover for it. These will improve safety for those operating and riding in it as they will be shielded from branches that can poke and scrape riders as well as providing protection from the intense sun and breaking overhead branches as work is done to remove ladder fuels, grasses, and noxious weeds. With the additional grant and allocation funding totaling \$11,967.83 plus \$2,250 in donations to the Healthy Forest Fund, we are just now using our budgeted FW/CPC funds. We were able to purchase these two items for the greatly reduced cost of \$730.
- Meadow Mowing: Mike McQuinn was able to have a local farmer harvest most of the tall grass in our larger meadows for large bales at no cost to the Ranch, a savings of \$2,000 to \$3,000. This grass is too tall for our DR mower and we are exploring the acquisition of a sickle mower for next year.
- New Grant Opportunity: Colorado State Forest Service has issued RFPs for two possible grants. One is for fuels reduction and the other is for capacity building. We did not receive funding for our applications last year but have great feedback and will apply for both this year, possibly in collaboration with WAP and other nearby FireWise communities. These are matching grants where funds and volunteer hours can be used to meet the match – please turn in all volunteer hours for this summer and fall!!!
- Tours of Falls Creek Ranch: Mountain Studies Institute is offering a tour of FCR so other agencies and neighborhoods can see the work we have done for mitigation, forest health, and post-wildfire recovery. A group of 20 will tour on Friday, September 20 from 9 am to approximately noon. Chris, Phil, Mark, and Clyde plan to help with the presentation and the tour. In addition, we have two members of the WAP Board touring privately on September 11th at 10 am with Paulette as guide.
- Regional Coalitions: There are several coalitions that are forming around the theme of preventing future catastrophic forest fires and of working together on Post-Wildfire recovery. I have joined in two of these groups, so our voice is heard as an HOA and to

seek resources, funds and expertise, as we continue to deal with recovery. The groups are: Columbine Resilient Forest Partnership; and the well-funded Rocky Mountain Restoration Initiative. I will keep you posted as these groups develop more specific plans.

- Buried, Burned, and Flooded: I will be attending this full day meeting at FLC on Friday, September 13th. I hope others from FCR also attend. Again, I look for collaborations and beneficial partnerships as well as resources. The many tours we provide and our participation in these meetings shows our willingness to share what we have learned and our willingness to truly collaborate for the benefit of our forest, community, and the four Corners region.

In addition, Paulette handed out the new FireWise volunteer hours form for the Ranch to use. This will be emailed separately to the membership and posted on the website.

Action Item: Susan Morton to email the FireWise volunteer hours form to the membership and ask Jackie Zimmat to post to the web site.

Barb Belanger asked if brush/grass removal around the lake can be considered volunteer hours for FireWise and Paulette responded that it is considered as such.

Mary Ann Bryant asked this question at the behest of Mike Hicks: What is the timing for log and equipment removal from the area known as “Hicks Meadow”? Paulette responded that this should be cleared up by this weekend with some of the logs being moved out next week.

Paulette re-emphasized that there are no mills taking pine logs right now, the clear cutting of dead pine in the Wolf Creek area is impacting this effort.

Post Wildfire Restoration

There was no report from the Post Wildfire Restoration Committee co-chairs, but some elements of discussion included:

Paulette reported that LPEA has buried their underground cable and that McCarty will be coming back the week of 9/23 to harden the culverts of the Greenberg Ditch (north of Oakcrest on Main). The overall estimate for this project will be in the \$7,000 to \$10,000 range. There will also be some smoothing out of the crossing North of the Greenberg Ditch and some rolling and compacting of the two areas.

Architectural Control – Mary Ann Bryant reported via email that there are currently 15 open projects.

Beautification/Entrance

No new business for this meeting, but Paulette Church commended the Beautification Committee for producing a beautiful plant guide and would like to thank the committee for their hard work.

The plant guide can be found on our website at: <http://fallscreekranch.org/wp-content/uploads/2019/07/Garden-Guide-Nancy-April-2019.pdf>

Lake Recreations, Beach, and Dam

Paula Mills and Barb Belanger provided the following report via email:

Dam

We have just learned there are a few State required surveys and mapping that must be accomplished this year. These are conducted every five years. In defense, we just learned about these State requirements. They are going to incur some costs to accomplish and we must follow all State requirements. We do not have the exact figures yet, but once we do, we will present them to the Board.

- The Dam inspection requires that we complete a “Monument Survey”. The purpose of the survey is to make sure the Dam has not moved since the last survey was completed 5 years ago. This is very important. Matt Gavin, Colorado Dam Safety Engineer has been in contact with Steve McCormack, The La Plata County Surveyor regarding the scope of this work. I do not know the cost of this safety mandated (which is called an Inundation Map) survey but expect to have details this week. I will forward a cost estimate when it is available.
- Gopher control. Also required follow up from our recent inspection. I have contacted & visited with Hodiak Wildlife Solutions regarding this issue. Hodiak proposes 3 visits this fall at total cost of \$300 to eliminate the gophers. We are going to ask the cost to have Hodiak on a retainer to mitigate the gophers over a longer period.
- Vegetation/Brush control. If a conservation crew of 4 is available, I will organize 2 half-day work sessions. Day 1 we will mow, weed eat & clear access to the vaults & head gate. Day 2 we will continue work on SE corner of the Dam and either chip or haul the slash & brush that is starting to pile up in that area. I don't know how the crews are paid but at \$20 an hour with a crew a crew of 4, I estimate \$650 for this work.

To prioritize: 1- Monument Survey, 2-Gopher Control, 3- Brush control & General Maintenance.

Lake

The lake is very busy this summer with our beautiful weather and awesome water conditions.

Maintenance Items

1. The Paddleboard Rack is currently being built and will be transferred to the lake by mid-month.
2. We will be asking residents to completely clear the canoes by September 21st in order to have the construction space to build a new canoe rack.

3. We will be asking all residents to remove their watercraft for the winter. The Kayak rack was damaged last winter due to the snow weight and kayak/paddleboard weight. We are shoring the Kayak rack. Looking into some nontoxic spraying or bag traps for mosquitos, bees and flies at the beaches.
4. New Signs have been installed.
5. Finally, a shout out of thanks goes to all those who donated to the lake committee. We received nearly \$1,600 as of the date of this report.

New Projects

1. The Lake Committee voted unanimously to NOT increase the membership to the lake and continue to exclude High Meadows access to the lake.
2. We have put in an order for more carp for Spring 2020. We are also looking at doing some mechanical removal of weeds by the Main Beach raft and along the shoreline.
3. The new canoe rack will be started by end of September.
4. We are putting a temporary shade structure on the Main Beach to evaluate its use before constructing a more permanent structure next year.

In addition to the report received via email above, Barb Belanger reported a few additional items to include: \$2,100 in donations have been received to-date and there is also an additional unanticipated expense, there was damage done to the North raft ladder. This was attempted to be fixed, but ultimately could not be and a new ladder has been ordered.

Mary Ann Bryant asked if the temporary shade structure is anything that the ACC should review, and Barb replied in the negative unless colors of the shades should be reviewed.

Roads

No report.

Joan Heil asked who she needs to contact regarding some damage to her rocks and house signage due to recent road work and Paulette suggested Joan talk with Mike McQuinn about this issue.

Action Item: Mike McQuinn/Joan Heil – speak to one another about this damage.

Utilities

Eb Redford provided the following report in person:

A crew had been hired to repair leaks in the lower tank and this work has been completed.

Barb Belanger asked when the painting of the north tank will commence and Eb responded that this work will be done in the Spring.

Water Supply Task Force

Mary Ann Bryant provided the following report in person:

Mary Ann stated that the team met about 30 days ago. Barry Bryant and Chris Heine have met with 1 well driller and the evaluation of well drillers continues to progress. Next Tuesday, a 2nd well driller will meet with some of the team as well. The following week, Collier Engineering will be on the Ranch to survey the middle meadow (Big Rock) for better data on where to drill. Mary Ann also emphasized that the team is communicating with the Stegners (Watsons) since their well needs to be monitored for potential impacts of any work the Ranch is doing.

7. RANCH LIASION REPORT

Mike McQuinn relayed Ray Smith's operator's log via email as follows:

During the past work period tasks performed have been;

- ❖ Collected bacteriological samples and delivered to San Juan Basin Health before the 15th.
- ❖ Performed spring cleanup on equipment shed.
- ❖ Performed maintenance on Kubota RTV and curtain burner.
- ❖ Performed annual monitoring for both water systems.
- ❖ Replaced batteries on tanks for SCADA communications.
- ❖ Assisted on Dam maintenance.
- ❖ Took 1-week vacation.
- ❖ Performed upgrade to new dumpster lids.
- ❖ Replaced transmitter on water meter for Lot 56.
- ❖ Replaced hydraulic hoses on backhoe.
- ❖ Bladed roads.

Bacteriological samples are collected monthly to remain in compliance with the state health dept. fecal and coliforms are not present.

Carter McQuinn assisted in a two-week project on the equipment shed and surrounding area for a major cleanup, there were three truck and trailer loads of scrap taken to Lon's automotive. FCR was able to trade the scrap for Lon's accepting tires and plastic buckets. Several truck and trailers of trash and debris was also taken to Bondad landfill and Durango transfer station. The task was intense, and Carter's assistance was very much needed. Carter's work is very diligent.

The air curtain burner and Kubota RTV were both serviced together.

Annual Monitoring was performed following state compliance monitoring. All samples were collected and turned in for analysis. A leak on the lower tank was discovered at 16 feet, it was reported to Utility Chair and is in the process to be addressed immediately.

Replaced the batteries on top of the water tanks for system data transmitting. This task is performed every five years according to life span of batteries.

Assisted Lake Committee with dam maintenance to ready the facility for state inspection. A crew of volunteers assisted, and the east side and foot of the dam were addressed in mowing and weed eating.

Took a week vacation to attend family matters.

A new dumpster was placed at the dumpster area, the city provided bear proof lids, but they were not up to standards needed to prevent bear activity. FCR upgraded the dumpster with a center support and a hinge setup in the middle of the lids (lids are two piece). The lids on dumpsters are awkward to handle and more thought is needed to make easier for the residents to access.

Replaced water meter transmitter for lot 56 but the task did not correct the unit sending a null signal. Utility Chair and I will re-wire the unit together and confirm communication.

FCR purchased a 500-gallon water buffalo (trailer) the unit was retrofitted with a spray bar and pump and is working very well for us as a water truck. It appears to be user friendly and is quite efficient. And should be in service for many years and it works well.

Maintained roads from Dyke canyon North for fall maintenance.

Replaced both hydraulic hoses on the backhoe for the front bucket.

During the last tank inspection, a leak in the seam at 16 feet was discovered. It was brought to management's attention; response was immediate, and repair is scheduled for Sunday September 8.

Upcoming tasks are to complete fall roads project, assist in tank leak repair, perform fall maintenance and cleanup to and around ranch house.

8. NEW BUSINESS

Monument Survey and Gopher Control for Lake Committee

- Barb Belanger asked the Board to consider an additional \$2,500 to be spent for a Monument Survey and gopher control. The Monument Survey is required by the State of Colorado to survey the geo-markers for the dam to make sure they haven't moved.

A motion was made, seconded, and all approved the additional funds.

Barb also mentioned that there is also a need for Inundation Mapping for the monument survey and James Glover has volunteered to do this. If we are unable to accomplish this via volunteer work, there may be an upcoming expense for this also requested.

Dumpster Concerns

- Mary Ann Bryant relayed recent information to the Board about other residents spotting potential trespassers coming into the Ranch to dump trash. There was a general discussion about this and ways to solve it including security cameras, more assertiveness by residents when this activity is spotted including calling the Sheriff. There was quite a bit of discussion about the possibility of installing coded locks. Susan Morton suggested that the Dumpster Team Paulette is forming address this aspect. Terry Greiner also asked Barb if we should have our recycling stickers updated to include the most current information as to what can be recycled.

Action Item: Paulette Church to talk with the dumpster volunteer group about exploring and recommending coded locks for the dumpsters

Action Item: Barb Belanger to research getting updated recycling stickers

Updated FCR Water Billing Rate Structure and Appeal Process

Barry Bryant presented the work of the Utilities Committee regarding updating the water billing rate structure and appeals process. Highlighted in this revised document is a new section outlining the recommendations on how to bill for the loss of large amounts of water. This type of billing has been more informal in the past and the Board thinks that a formal policy should be put in place and consistently implemented.

There was much discussion about this revised policy and the group agreed that the revised policy be sent to membership in the next week for input and then the Board plans to vote on it by the next Board meeting.

Action Item: Susan Morton to send out revised policy to membership this week

Action Item: Susan Morton to put a discussion/vote for this revised policy for the next Board meeting to be held in October.

Post Wildfire Restoration Projects Discussion and Budget

Co-chairs were unable to attend the meeting, so no formal proposal or budget was presented by this team for approval. Paulette Church mentioned in the Post Wildfire Restoration Committee Report sections that there will be a \$7,000 to \$10,000 expense for work on the Greenberg Ditch. There also may be a culvert replaced on Oakcrest with some modification of the dip there. Paulette indicated that the committee will provide more information in the future as the projects are more developed.

Action Item: Susan Morton to add this item to the next Board meeting if team is ready to present and Susan will follow up with Chris Heine and Mark Smith prior

Policy for Rock Removal

Paulette Church reported that an issue had come up that made it clear that the Ranch should develop a new form for rock gathering and removal, especially with the critical need to maintain the work of the Post Wildfire Restoration team in their efforts to manage flood, flows, and debris due to the 416 fire.

There was quite a bit of discussion around this with one resident who had recently gathered rocks providing input. The draft new Common Property form was circulated to the BOD and residents present and discussed.

Action Item: Susan Morton to send out the Rock Gathering and Placement Request Form CPC-4 to the membership for a 30-day review

Action Item: Susan Morton to place CPC-4 Form as an agenda item for the next BOD meeting for a formal vote

Action Item: Susan Morton to ask Jackie Zimmat to place CPC-4 Form on the website after the next BOD meeting, assuming there is approval

Abandonment of Tennis Courts

Paulette Church announced that the agreement FCRA Tennis Association has expired and that the existing tennis courts will be abandoned. There is no longer much interest in the courts and the maintenance required by the Tennis Association (about \$75,000 to resurface the courts) is such that the Tennis Association is dissolving.

Paulette indicated the property now reverts to FCRA. Les Lynch reported that he had understood some members might be interested in the property as a pickle ball court. Barb Belanger mentioned that the Lake Committee might be interested in this property for lake storage. Someone mentioned a possibility of the space being used to rent out storage for trailers, possibly an income generator for FCRA.

Action Item: Susan Morton to ask Jackie Zimmat to remove the Tennis Association Agreement from the website

Records Retention Policy

Mary Ann Bryant, who is charged with managing records that are required by law or by Ranch need, discussed a potential, formal Records Retention policy. Mary Ann also stated that with changing technology, it's time for a re-look at how we handle records, overall.

There were several comments by those present to include an overhaul of the website to take online records into consideration or to consider online HOA software.

Action Item: Mary Ann Bryant will develop a formal records retention policy and bring to the BOD in the future for review

Board of Directors Calendar of Monthly Actions

Susan Morton reported that Barry Bryant, when he was President of the BOD, had developed a "tickler" list that the BOD reviewed every month to make sure the needed actions were being accomplished. In addition, Susan stated that Mary Ann Bryant, when she was President of the BOD, added to this list and continued to use it. Somewhere along the way, the calendar fell into dis-use and Susan Morton, working with Paulette Church and Mary Ann, is revising and reviving it. The monthly actions, for future BOD meetings, will become a standing Agenda item where Susan will list what is due in the current month and what will be due in the next month.

Susan noted that the Calendar is still being developed because a few items are being followed up on. As soon as complete, this will be sent out to the BOD and updated as needed.

Action Item: Susan Morton to add this to the formal agenda for future meetings

Action Item: Susan Morton to send out the final Calendar when it is completely updated

9. OLD BUSINESS

Church Camp Easement

Paulette Church indicated that Peggy Lynch had provided the final copy of what is called "The Amendment to the Church Camp Easement". This copy has been approved by all attorneys involved. The board moved, seconded, and unanimously approved this agreement.

Action Item: Susan Morton to obtain signed copy and ask Jackie Zimmat to post to the website

Action Item: Susan Morton to send the website link to the membership and will obtain a brief summary from either Paulette Church or Peggy Lynch indicating the

key differences that this easement grants (especially considering the new hike/bike/horse gate for our use)

New Member Greeter Packet

Barb Belanger asked K Redford if a printed copy of the lake rules can be placed in the greeter packet for new members.

Action Item: K Redford to make sure this is included

10. NEXT MEETING

The next meeting will be held in the home of Paulette Church at 5:30 p.m. on October 16, 2019 (Wednesday) at 400 Oakcrest Drive. All members are welcome to attend. Committee reports are due on 10/6/19 and the agenda will be noticed to the membership on 10/9/19.

11. CALENDAR OF MONTHLY ACTIONS

Susan Morton reported the reminders for the Calendar of Monthly Actions to be:

September: Reminders for late assessment collection (Les Lynch working with bookkeeper); Review of income tax filing (Les Lynch working with bookkeeper)

October: Present/review income tax filing with BOD (Les Lynch working with BOD); Submit income tax filing (Les Lynch)

Joan Heil also reported that a complete audit for Workers Compensation should be added to the Calendar of Monthly Actions for August. Paulette mentioned Joan should talk to the Payroll Dept about this and Paulette will send Joan contact information.

Action Item: Susan to update Calendar of Monthly Actions to reflect the W/C audit

Action Item: Paulette to provide contact information for Payroll Department to Joan

12. ADJOURNMENT

The Board, by motion duly made, seconded and unanimously approved, adjourned the meeting at 7:52 p.m.

This document constitutes a true and correct copy of the minutes of September 12, 2019, Falls Creek Ranch Transition Board of Directors meeting.

Respectfully submitted,

Susan Morton
Secretary
September 14, 2019

Executive Session Held After Meeting in summary:

Bylaws Section 3.1.4 (a)(i) Matters pertaining to employees of the association or involving the employment, promotion, discipline, or dismissal of an officer, agent, or employee of the association

Bylaws Section 3.1.4 (a)(v) Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy

Summary: Discuss new policy regarding the use of Ranch facilities for storing resident's personal property or equipment and discussion of the circumvention of Protective Covenant #24 (No snowmobiles or motorcycles shall be operated anywhere upon the Property)

Executive Session adjourned at 8:22 p.m.

Summary of Action Items by Person:

Barb Belanger:

- 1) research getting updated recycling stickers

Mary Ann Bryant:

- 1) develop a formal records retention policy and bring to the BOD in the future for review

Paulette Church:

- 1) talk with Dumpster Volunteer Group about exploring and recommending coded locks for dumpsters
- 2) working with Peggy Lynch, write a clear and concise summary of the new Church Camp Easement and forward to Susan Morton to send to the membership along with the final document
- 3) provide contact information for the Payroll Department to Joan Heil to help with completion of W/C Audit

Joan Heil:

- 1) Speak with Mike McQuinn about rock damage from road work

Chris Heine:

- 1) develop proposal with Mark Smith for Post Wildfire Restoration Committee for proposal and budget for needed work

Les Lynch:

- 1) send HOA dues arrears notices out in September
- 2) book unbudgeted Post Wildfire Restoration expenses out of cash on hand as an unbudgeted expense
- 3) review income tax filing in September
- 4) for October, present/review income tax filing with the BOD and submit the income tax filing

Mike McQuinn:

- 1) Speak with Joan Heil about rock damage from road work

Susan Morton:

- 1) modify future meeting agenda to include Records Management
- 2) email FireWise volunteer hours form to membership and ask Jackie Z to post to website
- 3) send out revised policy to membership for Water Billing Rate Structure and Appeal Process
- 4) put discussion/vote for Water Billing Rate Structure and Appeal Process on next BOD agenda
- 5) add agenda item for Post Wildfire Restoration Committee for proposal and budget for needed work – follow up with Chris Heine and Mark Smith prior
- 6) send out Rock Gathering and Placement Request Form CPC-4 to membership for 30-day review
- 7) put Rock Gathering and Placement Request Form CPC-4 on next BOD agenda for final approval
- 8) ask Jackie Zimmat to place CPC-4 Form on the website after the next BOD meeting, assuming there is approval
- 9) ask Jackie Zimmat to remove the Tennis Association Agreement from the website
- 10) add BOD Calendar of Monthly Actions as an agenda item for future BOD meeting agendas
- 11) send out final Calendar of Monthly Actions to the BOD when this is complete
- 12) obtain final, signed Church Camp Easement and ask Jackie Zimmat to post to website
- 13) send website link to membership for the final, signed Church Camp Easement once this is posted and after obtaining a brief summary from Paulette Church/Peggy Lynch
- 14) update the Calendar of Monthly Actions to include the W/D Audit for August

K Redford:

- 1) make sure a copy of the lake rules is included in the new Member Packet