

Form CPC-5

FALLS CREEK RANCH ASSOCIATION, INC.

Common Property Committee
Complaint Form Concerning Residents' Animals

Date of Complaint: _____

To be completed by complainant:

1. Name of complainant _____
2. Address and phone number of complainant _____
3. Covenants and/or rules presumed to be violated _____
4. Description of the problem including attempts to resolve _____

5. Description of the offending pet _____
6. Name of pet's owner _____
7. Pet owner's address and phone number _____

To be completed by Common Property Committee member:

8. Date contacted by Common Property Committee member _____
9. Method of contact: By phone? _____ By personal visit? _____
10. Owner's description of the problem _____
11. Resolution agreed upon _____
12. **Signature of Committee member and date** _____
13. **Signature of Pet Owner and date** _____
14. Follow up action, including dates _____

15. Board resolution necessary? Yes _____ No _____
16. Board action, including dates _____