

**FALLS CREEK RANCH ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING**

A meeting of the Falls Creek Ranch Association, Inc. Board of Directors occurred on April 9, 2020 via ZOOM meeting.

1. CALL TO ORDER/ROLL CALL

President Paulette Church called the meeting to order at 5:32 p.m.

Board Members Present: Paulette Church, Susan Morton, Terry Greiner, Joan Heil, Les Lynch

Community Members Present: Mary Ann Bryant, Barry Bryant, Phil Boroff, Marge Rebovich, Mark Smith, Barb Belanger, Steve Dowler, Gale Marinelli, Paula Mills, Mark Walsh, Brigid Walsh, Jackie Zimmat, Eb Redford, James Glover, Bobbie Baird, Tom Bauer, Michael Morton, Doug Parmentier, Sara Carver, Doug McCarthy, Jim Grizzard, and Clyde Church

2. APPROVAL OF AGENDA/CONFLICTS OF INTEREST

The agenda for the April 9, 2020 meeting was unanimously approved with the addition Old Business – Records Request and Fire Town Hall Reschedule Discussion. Also, it was requested that the agenda item for the Community Gardens have the speaker to be Sara Carver, replacing Jim Grizzard.

The Board Members present were surveyed for conflicts of interest and none were found.

3. COMMENTS BY COMMUNITY MEMBERS

No community members provided comments.

4. APPROVAL OF PREVIOUS MINUTES

The minutes for the February 13, 2020 Board Meeting were unanimously approved.

5. PRESENTATION AND ACCEPTANCE OF FINANCIAL REPORT

Les Lynch, Treasurer, submitted the following report via email post-meeting:

Bank Balances as of 2/29/20:

Operating Fund Balance - \$195,328 (+\$13,338 from January partly due to receipt of HOA dues)

Grant Reserve Fund Balance - \$27,699 (unchanged from January)

Capital Reserve Fund Balance - \$279,955 (+\$6,632 due to water transfer fee)

In addition, Les reported:

- Waiting for April financial report from Accountant. Probably won't get this till late May. April report to be posted on website as the third quarterly report.
- Waiting for March financial report to complete FY 2020 forecast of income/expenditures. This information will be used to begin budgeting for FY 2021.

The Board accepted the Treasurer's report for this month.

Action Item: Les to provide Susan the April 2020 quarterly financial report when available so that it can be posted on the website by Jackie Zimmat.

6. COMMITTEE REPORTS

FireWise

Paulette Church submitted the following via email:

Ready, Set, Go Certificate Awarded Again to Falls Creek: We have once again received this certificate from the International Association of Fire Chiefs. This certificate and the FireWise USA certificate will be posted on the Ranch website to be referenced for those selling or purchasing homes and those contracting for homeowner's insurance.

CSFS Grants: We have reached an agreement with Vermeer of Colorado to purchase a lightly used 2018 Vermeer 10" diesel chipper, which they will deliver and train those who are willing to use it on the Ranch. Grant funds covered more than half the cost of this new equipment. Chipper volunteer hours will help meet the required match.

Chet Waggoner and his crew will begin doing dense pine mitigation in April, working the areas they did not finish last year and moving northward. As we mark target wood, residents will have the chance to walk the areas with a committee representative and some changes can be made. Chet's crew will not park in the picnic area, but where they currently have equipment in the loading area on Starwood Trail. This work is funded through another Colorado State Forest Health grant with matching funds and volunteer hours from Falls Creek. It will also fund additional work hours for a summer mitigation veteran work crew and for hourly workers.

Slash Pile Still Closed: The sort/slash yard is still quite muddy, so it remains closed.

Compostable Leaf Bags: Doug Parmentier is evaluating the two types of paper compostable bags available locally and I will use our \$500 Wildfire Preparedness Grant

funds to buy the 750+ bags for this year. I still have about 60 bags in my entry to be picked up but residents who must store them until the Sort Yard opens when it dries out.

Annual FireWise Meeting: We plan to distribute leaf bags on Saturday, May 2nd and to collect them two weeks later. We will distribute new wildfire preparedness materials with the leaf bag bundles. A Zoom meeting will also be offered on Saturday, May 16 to share input from our local partners and a video or two of new fire behavior research. I certainly hope this will be attended by a larger homeowner group than usual since lot owners can join in from any location. We are also having presentations from Bear Smart and Colorado Department of Wildlife regarding wildlife in our area and possible encounters.

Mitigation Support: Once again you can deduct up to \$2,500 in mitigation expenses to contractors if you are a Colorado resident. Wildfire Adapted Partnership (WAP) is offering chipper rebates for individual homeowners who rent one and up to \$2,500 in matching funds for mitigation for those who have WAP assess their property who follow their recommendations and reporting requirements. Please maintain physical distancing when working outside.

National Recognition: My presentation at the Vision 20/20 National Symposium on Community Risk Reduction was received with great interest, support, and hundreds of comments of appreciation by first responders. The video brought attendees to tears and huge applause for our work. We are now getting requests for local and regional presentations to share how we maintain our exceptional fire mitigation work. You have earned this appreciation and recognition by your great volunteer work for years!

Post Wildfire Restoration

There was no report from the Post Wildfire Restoration Committee co-chairs.

Architectural Control – Mary Ann Bryant reported via email that there are currently 17 open projects.

Beautification/Entrance

There is no new business from the Beautification/Entrance Committee.

Common Property

Phil Boroff gave a report during the meeting as follows:

- The new street signs are still being installed.
- The Kubota is up and running.
- Jim Grizzard has found several beetle trees and is working on this.

Paulette Church indicated that there was some conflicting information out about the slash yard, so Doug Parmentier offered the following about the area:

- The Air Curtain Burner (ACB) is ready to go.
- It has been determined that plastic bags can NO LONGER be used for pine needles, etc., and that only paper bags can be used.
- After homeowners are trained, the chipper can be moved to where it is needed to go instead of chipping at the slash yard.
- The slash yard is closed until the backlog of debris can be burned. Residents will be notified when they can bring their pine needles, etc., but in the meantime, just rake the needles into piles and they can be bagged at a later date and brought to the slash yard when the ACB team is ready for them.

There was some discussion about restrictions for open burning. Paulette indicated that the restrictions that are in place are for the Forest Service, but no restrictions for privately owned land like Falls Creek. Paulette indicated that we are currently under Stage 1 fire restrictions.

Horses

There is no new business for the Horse Committee. Peggy Lynch reported that 2 horses have moved off the ranch and 2 remain.

Lake, Recreation, Beach, and Dam

Paula Mills submitted the Lake, Recreation, Beach, and Dam Committee Report via email as follows:

Spring is fast approaching, and we are gearing up for two significant projects:

1. Finish the canoe storage area - 1068 cubic yards of sand, gravel and weed barrier have been ordered and will be delivered by the end of April for the boat beach. Canoe logs will be put in place for canoe storage. Once this is complete, we will notify the membership that all boat storage is ready to receive boats. Along with other small improvements, total costs equal \$3,100 which is in line with our budget.
2. Aeration System - We were hoping the algae and weed growth was going to be eliminated after the winter freeze. No such luck. It is back with a vengeance. We have solicited and received two proposals to address this situation; one is from Agua-Hab and the other is from Airmax supplier. The recommendation by the Lake Committee was prepared by Mark Smith and is a hybrid of both proposals calling for self-installing an aeration system, contracting with Agua-Hab for consulting and purchasing the equipment. Our recommendation is a step approach focusing on aeration and spot reducing the weeds and muck from the beach areas using pellets called Muck Away. This project is out of scope for the 2019-2020 budget. We feel it is necessary to

make this request now and address the situation this spring/summer before the situation worsens and the lake becomes unusable.

Mark Smith, Paula Mills and Barbara Belanger request to attend the Board Meeting to answer any questions/concerns Board members may have and ask for a vote in order to proceed as soon as we can for implementation this year.

3. The Dam - Gophers are taking over. We are contracting with the gopher expert to rid the dam of these varmints this spring. We are also scheduling a dam inspection for the fall. Additionally, we are required to conduct an inundation mapping which is quite pricey. Scott has been taking with James Glover who is certified to prepare such a map. More to come on that.

Barb Belanger also reported that heavy equipment will be working on around the beach area which is anticipated to be completed around May 1 and available for use then. The Lake Committee is asking residents to keep their boats out of the way. Paulette commented that there is good growth with the grass seed and Barb agreed. Paulette indicated that there is still some left-over seed from Common Property seeding efforts that the Lake Committee is welcome to use. The seed and seeders can be retrieved from Ray Smith. Barb Belanger commented that the upper access road also looks very good as far as grass seed.

Paula Mills indicated that when the Lake Committee gives the okay for residents to bring boats down to the lake, the Lake Committee will also provide some guidance for “social distancing” as we are still directed by the State due to the Coronavirus situation.

Roads

There was no report from the Roads Committee.

Utilities

Eb Redford reported the following via e-mail from the Utilities Committee:

- **Bleach Crisis Averted:** Normal household bleach is used as the water treatment chemical for both of our water systems. Due to panic buying by the public none was available for our water treatment facilities. Thanks to the CRWA (Colorado Rural Water Association) we were able to locate an industrial manufacturing company in Denver and their distributor located in Farmington, NM. We purchased a 15-gallon container which will last several months.
- **PFAS Testing:** Newly instituted by the State, testing for PFAS chemicals (flame retardants used during 416 fire) for both the Upper and Lower Systems was completed and submitted to Durango lab. No results yet.
- **Backup Generator Tests:** The backup generator for each WTF (Water Treatment Facility) was successfully tested with a full load.

Water Supply Task Force

Mary Ann Bryant, WSTF lead, submitted the following report via email:

1. Replacement well #2 will be drilled approximately 20 feet north of the existing well at Oakcrest and Falls Creek Main. The existing well #2 will remain as a monitoring well (i.e., no production).

2. The new well, being referred to as Monitoring Well #1, will be located just south of Mason Cabin Road, north of the Kileen property and just west of the Rader driveway. This location was selected based on the Collier Geotech study, and with technical input especially from Chris Heine and James Glover. We did move this location away from the original location (north of Mason Cabin) due to State required distance from a resident's septic field. This move required an amended permit (additional \$60 fee) which James Glover submitted to the State yesterday. We used Paulette's signature from the original permit application to save time. Per our original plan, this well will be put into production next fiscal year. At the same time, either Well #3 or Well #4 will have to be abandoned (or classified to a monitoring well) and replaced by this well. This will maintain our total # of wells and production allowances permitted by the State. Nearest neighbors to the new site on Mason Cabin have been informed of the project.

3. We will keep the Stegners involved in the project to monitor their well level during our drilling and testing to assure no impact to their well.

4. Eb is finalizing costs for putting the Replacement well #2 into production for this fiscal year. We hope to have those estimated costs in the next couple of weeks. Tentatively, barring any unforeseen problems/glitches with drilling these two wells, our projected costs for the project for this fiscal year is estimated at approximately \$80,000. Note our approved budget was \$99,000.

5. Our driller is Lyle Sharpe. He has been informed to order materials for this project. His tentative timing for drilling is sometime in May. We will notify the Board and members of the schedule once it is finalized. Lyle estimates each well will take 4-5 days to complete.

6. Our next meeting is scheduled for Friday, April 10, to plan out next year's options to connect the new well to our system and activate the new well into production. We will also discuss tentative budget for FY 20-21 for WSTF, and review the future Phases related to our well work.

7. RANCH LIAISON REPORT

Ray Smith provided his operator's log via email as follows:

During the past work period tasks performed have been:

- Collected bacteriological samples and delivered to San Juan Basin Health before the 15th of each month
- Plowed snow
- Maintained roads
- Update State documents
- PFAS testing
- Secured fuel, bleach and caterpillar parts
- Low Flow Crossing

Bacteriological samples are collected monthly to remain in compliance with the state health department; fecal and coliforms are not present. Procedures for picking up sample bottles are to be correlated with state lab and conducted to their routine again this is due to current health standards.

During the month of March, plowed snow once about 4 inches. The storms are still coming but much lighter and wetter. Was able to take the road grader out and clean up some potholes that were getting a bit obnoxious. Will pull bar ditches and perform spring roads early May.

Because of the current virus potential, I felt FCR needed to stock up on bleach which is a disinfectant used in FCR waters to meet compliance obligations as a public water system. I calculated approximately 3 weeks of bleach supply, went to Kroegers to make the purchase only to find the product sold out. Went to City Market, Albertsons and Wal-Mart, all sold out and no answer as to when we could purchase any and when we could, a limit of two bottles only. I brought this to Utility Manager's attention and his research yielded the same results. The Utility Manager was able to secure 15 gallons of commercial grade in Bloomfield, NM. I went to Bloomfield and picked up the product and will use a solution formula to dilute the product to the same concentration that we currently use. Disinfectant issue has been addressed and resolved.

I also ran into delays on diesel fuel. It took one and a half weeks to get order delivered. It has arrived and FCR should have enough fuel for the summer.

Wagner Equipment is also coming in to fill "Will Call Orders." I was able to contact them and ordered parts for caterpillar maintenance. On the way to pick them up, the GMC quit running at 25th and Main. I called Mark Smith and he went for the parts and I had Bodine's Towing bring the GMC back to the ranch. Will look at it early April.

Revised FCR 1 and 2 Monitoring Plan. Upgraded certification data, contact info and bacteriological sample sites, then submitted to the state portal. FCR received sample bottles for testing of PFAS (Polyfluoroalkyl Substances) which are man-made volatile chemicals found in fire retardants, that are being discovered in some public water systems. The samples were collected and shipped according to state instruction. Have not heard any results.

Completed the Consumer Confidence Report (CCR) as per state mandate and submitted to Utility Manager. CCRs to be sent to customer via water billing, when task is performed will post on state portal along with Certificate of Delivery.

The Annual Monitoring Schedule has been downloaded. There are many samples to be drawn this year will begin the task in May and finish in August. This will be less in labor, clerical and submitting the samples, allowing FCR to be most efficient. Procedures for picking up sample bottles are to be correlated with state lab and conducted to their routine again due to current health standards.

Removed sander and plow from Dodge. Will need to set up some time to take in for replacement of studded tires.

Reworked the Low Flow Crossing on Upper North Main so the dip is not so drastic. The dip will most likely need improvement as summer comes on.

I am requesting two weeks of April off for vacation. I wish to erect two outbuildings on our property in Ignacio before summer. I will continue water monitoring and will be available for any action needed to be taken on the ranch and will even spend the nights here, or some of them. Please advise if notice is too short or inconvenient for FCR and I will adjust.

Upcoming tasks:

- Replace dumpster lids
- Submit CCRs to state portal
- Investigate GMC problem and advise FCR if mechanic is needed
- Order sample bottles for Annual Monitoring
- Roads

Paulette indicated that while Ray is on vacation, contact Mike McQuinn or herself if there is an urgent need.

8. NEW BUSINESS

Community Garden

Sara Carver presented a Community Garden concept to the meeting attendees. Community Garden Committee Members include: Sara Carver, Brigid Walsh, Mindy Ager, Doug McCarthy, Steve Autry, Jim Grizzard, and James Glover with Sara and Mindy as co-chairs.

The general gist is that the Community Garden will be available to all residents with a limited # of private raised beds for individuals willing to pay a fee for those and some other garden areas that will be available to all FCR residents. The best possible sites are near the current stables and slash yard and are still being evaluated. Costs are still being developed, but the expectation is that after private plot fees are collected, the balance to manage the community garden will come from FCR operating funds. Sara indicated that 25 – 28 people indicated interest in this project. Sara reported that there will be a firm set of rules for those using this space.

There was much discussion with some of the highlights being:

- Mary Ann Bryant suggested contact Bear Smart Durango because they sometimes provide up to \$100 for fencing materials. Mary Ann also indicated that the rules covering the Horse Committee do NOT allow electric fencing on FCR and Eb Redford chimed in that the only fencing that will keep out bears is electric.
- There was some discussion about funding and a question was raised whether other specific groups (like the Tennis group or the Stables) get FCR funding. The answer to that is “no”, but Sara indicated that this effort is more like the lake, an FCR amenity, and available to ALL residents.
- Mary Ann Bryant indicated that an effort such as this, since it changes the character of Common Property, would require a membership vote. Paulette Church reported that the earliest a vote could get to membership this year would probably be June.
- Barb Belanger asked if the Community Garden could also operate like a CSA (Community Supported Agriculture) and residents who don't garden would be allowed to purchase vegetables. Sara indicated this is possible but probably not in the first year.
- There was some discussion about location and Sara indicated that the Horse Committee might be willing to swap a portion of their leased area. Mary Ann Bryant stated that the Horse Committee would have to re-do their lease if this is done and it would require Board approval.
- Jim Grizzard discussed the potential to have some orchard fruit and berries in the garden.

The Community Garden Committee asked the Board for a vote to proceed with the first phase being completing the proposal and taking the concept to the membership for a vote. All Board members voted in favor.

Action Item: Sara Carver to complete the Community Garden Proposal and present to the Board for a vote to move forward with a membership vote

Dense Pine Logging Proposal

Paulette Church indicated that our loggers from last year have buyers for pine this year. A draft contract has been presented to the Board. Susan Morton asked if mobilization costs had been paid last year and Paulette responded that they had not been, but this year's costs of \$5,000 will be covered by grant funds. Paulette asked if there were any objections and hearing none, the proposal passed and will be implemented this summer.

Paulette also indicated that there is a new grant possibility from the Colorado Forest Service, and we have been asked to apply. We would have to match the amount. Paulette is in process of writing this grant.

Social Distancing at the Lake this Summer

Mark Smith briefly addressed social distancing at the lake this summer. He said that the Lake Committee will come out with a very short guidance regarding this.

Action Item: Mark Smith to develop “social distancing” guidance for the lake this summer

FaceBook Page for Members

Jackie Zimmat has created a private group on FaceBook for Falls Creek Ranch residents which is to be used for informal communication by the members about their personal lives (pictures, etc.,) and not about official Ranch business. Bobbie Baird recommended that informal rules and guidelines be posted. Jackie indicated that she would give everyone admin privileges so that we could all police ourselves. Gale Marinelli asked how we access this, and Jackie replied that she would be glad to invite anyone and anyone that is a member of the group can invite other Ranch residents.

The Board approved this effort and thanked Jackie for her work.

Action Item: Jackie Zimmat to develop informal rules and guidelines for the private FCR FaceBook group and post

Re-working the Existing FCR Website

Jackie Zimmat has some ideas about how the FCR website can be changed to be more user friendly and meet some of the current needs. Jackie has started on a mockup and showed this to the group. Some ideas are to include a calendar and photo albums as well as reorganizing sections to make it easier to find information.

Terry Greiner said he fully supported this effort and Barry Bryant talked some about the history of the FCR website and stated that the purpose should include:

- Marketing of FCR for potential buyers
- Provide a place for corporate memory to include bylaws, protective covenants and how FCR is governed

Jackie asked where we store membership rosters and Eb replied that Deirdre Heine uses a Filemaker Pro database on a separate PC with Eb having a copy.

Mary Ann Bryant indicated that state law requires us to retain and display certain information about our HOA as well as keeping certain records primarily for storage. Jackie said she could work with Mary Ann on this aspect.

Eb suggested we form a re-design committee to help Jackie with this and it was agreed the committee should include: Terry Greiner, Eb Redford, Mary Ann Bryant, Barry Bryant and Jackie Zimmat.

All thanked Jackie for her work on this.

Action Item: Jackie Zimmat to pull together this committee and begin work

Annual Meeting

Susan Morton indicated that it is the time of year to begin planning for the Annual Meeting which is planned to be held on July 11, 2020. Due to the current restrictions for the Coronavirus, it is hard to say whether the Annual Meeting will be held, as usual, on the July 11 date at the Picnic Grounds. Susan stated that she plans to go ahead and work towards our usual date and place, but that we may need to have in place a Plan B or Plan C which might be re-scheduling the date later in the year or attempting a ZOOM meeting online.

Susan reported that Paulette Church will make the call on or around June 1, 2020 as to how we will proceed.

Susan indicated the key dates are:

- May 2020 – Next year’s budget should be pulled together and ready for Board approval
- June 1, 2020 – Obtain final approval on the packet to be mailed to membership
- June 11, 2020 – Packets to be mailed out to the membership
- July 1, 2020 – Committee reports ready to go and reviewed by Board
- July 11, 2020 – Annual Meeting

9. OLD BUSINESS

Status of FireWise Workday in May

Paulette Church indicated that the FireWise Day, usually held in May, will not be traditional this year, given the Coronavirus restrictions. Paulette said that paper bags will be distributed, and information will be handed out with the bags. Paulette stated that more information will be forthcoming via email.

Action Item: Paulette to compose an email to be distributed to the membership for the FireWise Day

Outdoor Woodburning Fire Town Hall

Paulette brought up the possibility of having the postponed Outdoor Woodburning Fire Town Hall via ZOOM. Mary Ann Bryant indicated that doing this via ZOOM would be tough and recommends that we table this until we are able to do this face-to-face. All present agreed.

Action Item: Paulette to follow up on re-scheduling of Outdoor Woodburning Fire Town Hall when conditions are right

Consideration of Lake/Dam Proposal

Mark Smith presented a proposal by the Lake Committee for how to deal with the excessive weed and algae growth in our lake. Please see the detailed attachment that will be sent along with these minutes.

Mark stated that during the Winter of 2018/2019 we had a massive fish kill in our lake due to loss of oxygen. In the Summer of 2019, growth of green algae accelerated, and weeds have clogged the open water in the lake. In the end, we lost about 200 large Grass Carp and most of our Trout. When we changed the outlet of the lake from the bottom of the dam to the spillway after the Zink suit, it prevented the oxygen depleted deeper water from draining into Falls Creek below the dam. Thus, trapping that low oxygen water in the lake. Aeration of the lake will help mitigate this effect.

Mark indicated, after much research on this issue, that he is proposing that we implement an aeration system and to follow up with microbial treatment.

There was a lot of discussion around this and the Board voted to allow this proposal to move forward with Mark coming to the Board with final cost numbers as soon as he can. Mark's preliminary research indicated a cost of \$16,100 for the aeration and possibly \$2,000 to \$4,000 annually for a couple of years of microbial treatment.

Action Item: Mark Smith to bring final cost numbers to the Board for the aeration project for approval

Records Request

Mary Ann Bryant asked that we make sure that we are registering our HOA with the Colorado Secretary of State each year and that she be given our Certificate of Good Standing. Susan explained that she had done this in 2018 and she believed Robin Southworth (our Treasurer then), completed this in 2019. Susan will follow up on this.

Action Item: Susan Morton to obtain and provide a Certificate of Good Standing for record keeping purposes and to follow up on the Secretary of State registration

10. NEXT MEETING

The next meeting will be at 5:30 p.m. on May 14, 2020 (Thursday) and may possibly be another ZOOM meeting. All members are welcome to attend. Committee reports are due on 5/4/20 and the agenda will be noticed to the membership on 5/7/20.

Action Item: Paulette Church to schedule the next Board Meeting (May) as a ZOOM meeting if needed

11. CALENDAR OF MONTHLY ACTIONS

Susan Morton reported the reminders for the Calendar of Monthly Actions to be:

April: Begin budget planning (Treasurer/Board/Committee Chairs); CCR due for water systems (Utility Chair); Annual Meeting preparation (Secretary); Schedule/plan annual ranch cleanup day (FireWise/Common Property Chairs)

May: Conduct & submit Ranch Manager written performance evaluation (Ranch Liaison); Finalize & approve draft budget (Treasurer/Board); Finalize all

components of annual meeting packet (Secretary); Identify potential BOD nominees (Board)

12. ADJOURNMENT

The Board, by motion duly made, seconded and unanimously approved, adjourned the meeting at 7:46 p.m.

The Board then met in Executive Session governed by Section 3.14 in the Bylaws – Paragraph (a) (v) any matter the disclosure of which would constitute an unwarranted invasion of individual privacy – summary of the issue: to discuss potential board members for the 2 openings for the next year.

The Executive Session ended at 8:00 p.m.

This document constitutes a true and correct copy of the minutes of April 9, 2020, Falls Creek Ranch Board of Directors meeting.

Respectfully submitted,

Susan Morton, Secretary, April 15, 2020

Summary of Action Items by Person:

Phil Boroff:

Previous tasks still pending:

- 1) acquire road signs and plan for installation for no more than a budget of \$500
- 2) schedule/plan annual ranch cleanup day

Mary Ann Bryant:

Previous tasks still pending:

- 1) develop a formal records retention policy and bring to the BOD in the future for review (status: working on)

Sara Carver:

- 1) Complete the Community Garden Proposal and present to the Board for a vote to move forward with a membership vote

Paulette Church:

- 1) compose an email to be distributed to the membership for the FireWise Day
- 2) follow up on re-scheduling of Outdoor Woodburning Fire Town Hall when conditions are right
- 3) schedule the next Board Meeting (May) as a ZOOM meeting if needed
- 4) schedule/plan annual ranch cleanup day
- 5) identify potential BOD nominees

Previous tasks still pending:

- 1) continue to pursue the Open House for Realtors idea with a potential date to be in mid-May
- 2) coordinate FireWise workday in May
- 3) talk with Dumpster Volunteer Group about exploring and recommending coded locks for dumpsters (status: working on)
- 4) review new HOA/CCIOA rules information provided by Mary Ann Bryant

James Glover:

Previous tasks still pending:

- 1) Bring proposal to the Board re: future use of tennis courts

Terry Greiner:

- 1) identify potential BOD nominees

Previous tasks still pending:

- 1) review new HOA/CCIOA rules information provided by Mary Ann Bryant

Joan Heil:

- 1) identify potential BOD nominees

Previous tasks still pending:

- 1) review new HOA/CCIOA rules information provided by Mary Ann Bryant

Ed Kileen:

Previous tasks still pending:

- 1) further develop motorcycle storage/use to bring to the Board later in 2020

Les Lynch:

- 1) provide Susan Morton the April 2020 quarterly financial report when available so that it can be posted on the website by Jackie Zimmat
- 2) begin budget planning in April along with ALL Committee Chairs
- 3) finalize and approve draft budget in May
- 4) identify potential BOD nominees

Previous tasks still pending:

- 1) provide Susan with a new Annual Budget that changes “proposed” to “adopted.
- 2) have our bookkeepers add new budget line items for unbudgeted expenditures
- 3) review income tax filing in December (status: Robin and Les are reviewing)
- 4) for December, present/review income tax filing with the BOD and submit the income tax filing (status: Robin and Les are reviewing)
- 5) have bookkeepers add new line items to financials for grant funding activity
- 6) locate tax records for past 4 years and get to Mary Ann Bryant for records storage
- 7) review new HOA/CCIOA rules information provided by Mary Ann Bryant

Mike McQuinn:

- 1) conduct & submit Ranch Manager written performance

Susan Morton:

- 1) Send the April 2020 quarterly financial report when available so that it can be posted on the website by Jackie Zimmat
- 2) Obtain and provide a Certificate of Good Standing for record keeping purposes and to follow up on the Secretary of State registration
- 3) annual meeting preparation
- 4) finalize all components of annual meeting packet in May/June
- 5) identify potential BOD nominees

Previous Tasks Still Pending:

- 1) ask Jackie to upload the revised Annual Budget for this when these are received from Les.
- 2) send out final Calendar of Monthly Actions to the BOD when this is complete (status: working on)

Eb Redford:

- 1) CCR due for water system in April

Previous Tasks Still Pending:

- 1) work in needs for solar panels at the mailboxes as he looks at proposals for the water treatment buildings (in coordination with Phil Boroff)

Mark Smith:

- 1) Develop “social distancing” guidance for the lake this summer
- 2) Bring final cost numbers to the Board for the aeration project for approval

Jackie Zimmat:

- 1) Develop informal rules and guidelines for the private FCR FaceBook group and post
- 2) Pull together the FCRA Website Re-Design Committee and begin work